

## **Housing – Rental Assistance**

### **Mission:**

The Division of Housing – Rental Assistance is responsible for the administration of the York County contract for the U.S. Department of Housing and Urban Development/ Virginia Housing Development Authority (VHDA)-funded rental subsidy programs. The allocation of 310 units provides rental assistance to very low-income families. This allocation includes 180 vouchers and 130 units of project-based rental assistance.

### **Goals:**

- To increase enrollment of Family Self-Sufficiency to the mandated 50 voucher families.
- To ensure units are maintained to Housing Quality Standards with annual, complaint, and move-inspections thus ensuring Section 8 properties are being maintained.
- To accurately prepare all required paperwork to meet required deadlines.
- To closely work with our clients to prepare them for homeownership.

### **Implementation Strategies for FY2003:**

- To address quality of life issues and tenant initiatives for our families by working in conjunction with property management, Sheriff's Office, and other agencies and departments and by utilizing available resources.
- Utilization of Quality Control checks on tenant files for accuracy and completeness and QC to ensure that the units are being inspected and maintained to Housing Quality Standards.
- Rent and utility payments are issued directly by VHDA subsequent to Division admissions, therefore; only administrative funds are reflected in the County Budget. Rent, utilities and administrative fiscal projections total \$1,500,000.

### **Budget Issues:**

- In FY2002, in the "re-structuring" of the housing operations, a Housing Specialist's position was transferred from Housing-Administration. There were no other significant changes.
- For FY2003, there are no significant changes.

General Fund Expenditures	FY1999 Actual Expenditures	FY2000 Actual Expenditures	FY2001 Actual Expenditures	FY2002 Original Budget	FY2002 Expected Appropriations	FY2003 Proposed Budget
<b>81548 Rental Assistance</b>						
Personnel Services	57,665	65,749	82,250	131,063	131,063	132,747
Contractual Services	1,039	231	813	2,300	2,300	2,100
Internal Services	77	17	36	-	-	-
Other Charges	3,934	3,975	3,158	7,950	7,950	8,250
Materials & Supplies	861	1,832	1,842	6,250	6,250	3,800
Capital Outlay	<u>2,698</u>	<u>1,796</u>	<u>-</u>	<u>2,000</u>	<u>2,000</u>	<u>-</u>
Activity Total	<u>66,274</u>	<u>73,600</u>	<u>88,099</u>	<u>149,563</u>	<u>149,563</u>	<u>146,897</u>
Percentage Change	-24.66%	11.05%	19.70%	69.77%	N/A	-1.78%

#### FTE's

Management	-	-	-	-	-	-
Professional/Technical	2.00	2.00	2.00	3.00	3.00	3.00
Admin/Clerical	-	-	-	-	-	-
Trades & Crafts	-	-	-	-	-	-
Total	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

